

Coach Certificate Process

LWYSA Website Volunteer Sign Up

1. Go to the LWYSA website and register to coach:
<https://www.lwysa.org/Default.aspx?tabid=718281>
2. Log in to your LWYSA account
3. From My Account screen, click "Volunteer" on the left side of the screen
4. From here you can access links to "Renew and Update" all your required certificates through the US Soccer Learning Center (Safesport and Intro to Safe and Healthy Playing Environments-Concussion & Cardiac Arrest)

Both certificates will now be obtained through the US Soccer Learning Center:

<https://learning.ussoccer.com/coach>

1. Create a LC Coaches profile and verify your email address after you create the profile.
2. Click on Coaching Education
3. Click on Supplemental Courses
4. You need to complete "Safesport" (90 minutes) and "Intro to Safe and Healthy Playing Environments" (30 minutes)
5. Upon completion of the Intro to Safety Course, if your first name, last name, and email address in the Learning Center match your profile in US Soccer Connect, the concussion and sudden cardiac arrest certificates will automatically upload into your profile on the LWYSA website overnight (sometimes sooner). There is no need to reach out to US Soccer for a copy of any certificate to manually upload, if your information matches.

Background Check Verification on LWYSA website-DO NOT PAY FOR A BACKGROUND CHECK

1. Log in to your LWYSA account
2. From My Account screen, click "Volunteer" on the left side of the screen
3. Click box next to "Risk Status," then "Renew & Update"
4. Fill in necessary info and submit

WYS PDF RMA Process

1. This has screenshots of the above process, however do not proceed past page 10, you do not need to go to Affinity:
https://dt5602vnjxv0c.cloudfront.net/portals/50652/docs/master_association%20connect_state_compliance%20-7.25.24.pdf